



**VIGNAN'S**

**INSTITUTE OF INFORMATION TECHNOLOGY  
(AUTONOMOUS)**

(Approved by AICTE & Affiliated to JNTUK, Kakinada)  
DUVVADA, VISAKHAPATNAM

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Date: 25.09.2021

**Minutes of the meeting  
Examination and evaluation committee held on 25.09.2021**

**Agenda:** Evaluation Grievances, Revaluation Cases and Malpractice Issues

**MEMBERS ATTENDED:**

- |                        |   |                            |
|------------------------|---|----------------------------|
| 1. Dr. B. Arundhati    | : | Principal                  |
| 2. Dr. Syed Kamaluddin | : | Dean Academics             |
| 3. Dr. B. Sateesh      | : | Dean Evaluation            |
| 4. Dr. P. Rajesh       | : | Controller of Examinations |

**PROCEEDINGS:**

At outset, Chairman, Dr. B. Arundhati welcomed all the members to the meeting.

**AGENDA:**

Reviewing the status of student grievances, marks changes happened in the process of revaluation and the details of malpractice cases during the examinations conducted in March and August 2021.

**POINTS DISCUSSED AND RESOLVED:**

Dean-Evaluation presented the information related to the listed items in the agenda. The following are the salient points.

1. 21 students applied for revaluation, in total 21 subjects. After revaluation, there is no change for 17 registrations.
2. 5 number of malpractice cases were reported. Dean-Evaluation informed the members that all malpractice cases are processed as per the norms of the institution. The 5

number of cases were identified as minor, leading to cancellation of performance in the concerned subject.

3. There are no grievances.

- Dean-Academics raised a complaint in the meeting that many of the students are moving in the corridors and entering the examination in the last minute.

Committee members satisfied with the procedures followed and ratified the corrections in marks and actions taken in malpractice cases.

**SIGNATURE OF THE MEMBERS:**

1. Dr. B Arundhati

2. Dr. Syed Kamaluddin


3. Dr. B. Sateesh

4. Dr. P. Rajesh

**VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (A) :: VISAKHAPATNAM**  
**Number of Revaluation Applications Received for the Academic Year 2020-21**

S.No	Program Name	Regd. No.	Year	Semester	Name of the Subject	Grade	Credits
1	B.Tech - Civil Engineering	20L31A0162	1	1	Engineering Physics	D	3
2		19L31A0174	2	1	Strength of Materials	C	4.5
3	B.Tech - Electrical and Electronics Engineering	20L31A0296	1	1	Problem solving and Programming using C	No Change	
4		19L31A0225	2	1	Electrical Circuit Analysis-II	No Change	
5		18L31A0219	3	1	Power Electronics	No Change	
6		17L31A02C8	4	1	Power System Operation & Control	No Change	
7	B.Tech - Mechanical Engineering	20L31A03A9	1	1	Engineering Mechanics	No Change	
8		19L31A0335	2	1	Mechanics of Solids	No Change	
9	B.Tech - Electronics and Communication Engineering	19L31A0409	2	1	Employability Readiness Program-I	No Change	
10	B.Tech - Computer Science Engineering	20L31A0543	1	1	Mathematics-I	No Change	
11		19L31A0537	2	1	Java Programming	B	4.5
12		18L31A05D6	3	1	Data Mining Techniques	No Change	
13		17L31A0589	4	1	Cloud Computing	No Change	
14	B.Tech - Information Technology	20L31A1244	1	1	Technical English Communication	No Change	
15		19L31A1236	2	1	Data structures through c	No Change	
16		18L31A1226	3	1	Unix Programming	No Change	
17	B.Tech - Artificial Intelligence and Data Science	20L31A5412	1	1	Calculus	No Change	
18	Master of Business Administration	20L31F0020	1	1	OOPS Through Java	No Change	
19		20L31F0040	1	1	C Programming & Data Structures	No Change	
20	Master of Computer Applications	19L31E0003	2	1	Investment Analysis and Portfolio Management	D	3
21		19L31E0085	2	1	Legal Aspects of Business	No Change	

  
**Controller of Examination**

  
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**Information Technology (A)**  
 Phase: VSEZ, Duvada, Visakhapatnam-49

**VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (A) :: VISAKHAPATNAM**  
**Malpractice Case Student Details For the Academic Year 2020-2021**

S.No.	Branch	Regd.No.	Year	Sem	Name of the Subject	Remarks	Punishment
1	CE	18L31A0179	3	1	Managerial Economics & Financial Analysis	Carrying Slip	Subject Cancelled
2	EEE	17L31A02K1	4	1	Data Base Management Systems	Carrying Slip	Subject Cancelled
3	ECE	17L31A0499	4	1	Operating Systems	Material written on body	Subject Cancelled
4	ECE	18L31A04M1	3	1	Computer Architecture and Organization	Carrying Slip	Subject Cancelled
5	ECM	18L31A1938	3	1	Linear IC Applications	Carrying Slip	Subject Cancelled

  
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DUVVADA, VISAKHAPATNAM

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Date: 25.09.2021

**ACTION TAKEN REPORT**  
Submitted to

**EXAMINATION AND EVALUATION COMMITTEE HELD ON 25.09.2021**

**Agenda:** Evaluation Grievances, Revaluation Cases and Malpractice Issues

The suggestions given by the committee members in the last meeting of Examination and Evaluation committee held on 03.01.2021 were taken into consideration and measures have been taken to comply with the issues raised in the meeting.

**Suggestion given by Dean Academics:** Advised to review the malpractice cases in the last conducted examinations. The committee suggested keeping a special eye on the advanced gadgets carried by the students into the examination hall.

**Action Taken:** Instructed invigilators to thoroughly check the students for any material or gadgets while entering into the examination hall. Later the students were asked to check for any material or gadget with them by any chance and were informed about the disciplinary action. The squad members are requested to visit the exam halls and check for any electronic related materials or gadgets. An exclusive person was appointed to watch the exam halls through CC cameras for reducing the malpractice cases.

  
Controller of Examinations



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**Date: 28.12.2021**

**Minutes of the meeting  
Examination and evaluation committee held on 28.12.2021**

**Agenda:** Evaluation Grievances, Revaluation Cases and Malpractice Issues

**MEMBERS ATTENDED:**

- |                        |   |                            |
|------------------------|---|----------------------------|
| 1. Dr. B. Arundhati    | : | Principal                  |
| 2. Dr. Syed Kamaluddin | : | Dean Academics             |
| 3. Dr. B. Sateesh      | : | Dean Evaluation            |
| 4. Dr. P. Rajesh       | : | Controller of Examinations |

**PROCEEDINGS:**

At outset, Chairman, Dr. B. Arundhati welcomed all the members to the meeting.

**AGENDA:**

Reviewing the status of student grievances, marks changes happened in the process of Re-evaluation and the details of malpractice cases during the examinations conducted in August, September, November and December 2021.

**POINTS DISCUSSED AND RESOLVED:**

Dean-Evaluation presented the information related to the listed items in the agenda. The following are the salient points.

1. 18 students applied for revaluation, in total 18 subjects. After revaluation, there is no change for 9 registrations.
2. 7 number of malpractice cases are reported. Dean-Evaluation informed the members that all malpractice cases are processed as per the procedure laid out by the institution.

The 7 number of cases are identified as minor leading to cancellation of performance in one subject.

3. There are no grievances.

- Dean-Academics suggested controller of examinations to conduct a meeting with all the invigilators and create awareness about the technology-based malpractices to prevent the possible cases of malpractice in the forthcoming examinations.

Committee members satisfied with the procedures followed and ratified the corrections in marks and actions taken in malpractice cases.

**SIGNATURE OF THE MEMBERS:**

1. Dr. B Arundhati



2. Dr. Syed Kamaluddin



3. Dr. B. Sateesh




4. Dr. P. Rajesh



**VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (A) :: VISAKHAPATNAM**  
**Number of Revaluation Applications Received for the Academic Year 2020-21**

S.No	Program Name	Regd. No.	Year	Semester	Name of the Subject	Grade	Credits
1	B.Tech - Civil Engineering	20L31A0132	1	2	Engineering Drawing	D	3
2		18L31A01G0	3	2	Environmental Engineering – I	D	3
3	B.Tech - Electrical and Electronics Engineering	20L31A02G6	1	2	Electrical Circuit Analysis-I	No Change	
4		19L31A02E8	2	2	Control Systems	C	4.5
5	B.Tech - Mechanical Engineering	19L31A03K6	2	2	Applied Thermodynamics - I	No Change	
6		18L31A03G9	3	2	Robotics	D	3
7		19L35A0361	3	2	Operations Research	D	3
8		17L31A03Q2	4	2	Production Planning and Control	D	3
9	B.Tech - Electronics and Communication Engineering	20L31A0422	1	2	Network Analysis	No Change	
10		19L31A04D8	2	2	Digital IC Applications	C	4.5
11		17L31A04D6	4	2	Electronics Measurements and Instrumentation	D	3
12	B.Tech - Computer Science Engineering	20L31A0593	1	2	Mathematics-II	No Change	
13		19L31A05L2	2	2	Advanced Data Structures	No Change	
14	B.Tech - Information Technology	20L31A1216	1	2	Object Oriented Programming through C++	No Change	
15	B.Tech - Electronics and Computer Engineering	20L31A1953	1	2	Wave Optics and Semiconductor Physics	No Change	
16		18L31A1920	3	2	Digital Signal Processing	No Change	
17	Master of Business Administration	20L31F0060	1	2	Advanced Java and Web Technologies	No Change	
18	Master of Computer Applications	19L31E0121	2	2	Consumer Behavior (MARKETING)	D	3

  
**Controller of Examination**

  
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**VIGNAN'S INSTITUTE OF INFORMATION TECHNOLOGY (A) :: VISAKHAPATNAM**  
**Malpractice Case Student Details For the Academic Year 2020-2021**

S.No.	Branch	Regd.No.	Year	Semester	Name of the Subject	Remarks	Punishment
1	CE	19L35A0180	3	2	Waste Water Management	Carrying Slip	Subject Cancelled
2	CE	20L31A0190	1	2	Surveying	Carrying Slip	Subject Cancelled
3	EEE	17L31A02E3	3	2	Power Electronic Controllers & Drives	Carrying Slip	Subject Cancelled
4	EEE	18L31A0256	3	2	Special Electrical Machines	Material written on body	Subject Cancelled
5	ECE	19L31A04P7	2	2	Introduction to Python Programming	Carrying Slip	Subject Cancelled
6	ECE	19L31A04C7	2	2	Digital IC Applications	Carrying Slip	Subject Cancelled
7	CSE	20L31A0574	1	2	Web Design	Carrying Slip	Subject Cancelled

  
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**Date: 28.12.2021**

**ACTION TAKEN REPORT**

Submitted to

**EXAMINATION AND EVALUATION COMMITTEE HELD ON 28.12.2021**

**Agenda:** Evaluation Grievances, Revaluation Cases and Malpractice Issues

The suggestions given by the committee members in the last meeting of Examination and Evaluation committee held on 25.09.2021 were taken into consideration and measures have been taken to comply with the issues raised in the meeting.

**Suggestion given by Dean Academics:** Raised a complaint in the meeting that many of the students are moving in the corridors and entering the examination in the last minute.

**Action Taken:** Appointed a special SQUAD assisted by the floor coordinators. The responsibility of the floor coordinators is to monitor the students and direct them to the examination hall to avoid the last-minute rush.

  
Controller of Examinations